

Shikshak Sanchalit Shikshan Sanstha's

**Dr. Shantilal Dhanji Devsey Arts College & Commerce & Science College, Wada, Dist: Palghar**

**Academic Year: 2021-2022**

<p><b>(CDC) College Development Committee</b></p> <p><b>Function:</b> The Local Managing Committee shall meet at least twice a year. To approve the budgetary provision for the development of College. To endorse the recommendation made by Internal Quality Assurance Cell (IQAC). Prepare an overall inclusive development plan of the college concerning academic, administrative and infrastructural growth, and facilitate College to promote excellence in curricular, co-curricular and extra-curricular activities.</p>	<p>Shri. Omprakash Ishwardas Arora</p> <p>Shri. Bharat Bhaurao Janefalkar</p> <p>Shri. Bimalaji R. Kedia</p> <p>Shri. Satish Suresh Kulkarni</p> <p>Shri. Narayan Keshavrao Phadke</p> <p>Shri Nandan Madhukar Patil</p> <p>Dr. Nilesh Kashirao Halikar</p> <p>Dr. BaliramBansilal Chavan</p> <p>Dr. Mrs. Jayashree KirankumarKavthekar</p> <p>Dr. Kailas Prabhakar Joshi (PHY)</p> <p>Dr. Surendra Sakharam Khandekar</p> <p>Shri. Arvind Ramchandra Mardikar</p> <p>Shri. Mulchand Onkar Chavhan</p> <p>Shri. SiddhartBagul</p> <p>Ku. HarshadaMokashi</p>
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<p><b>College Steering committee</b>  <b>Function:</b></p> <p>To co-ordinate state, regional and national activities to maximize efficiency and outcomes. To maintain transparency, including publishing minutes of deliberations after participant review for accuracy.  Maintain transparency, including publishing minutes of deliberations after participant review for accuracy.</p>	<p>Dr. Surendra Sakharam Khandekar</p> <p>Dr. BaliramBansilal Chavan</p> <p>Dr. KirankumarSubraoKavthekar</p> <p>Dr. Nilesh Kashirao Halikar</p>
<p><b>Admission committee</b>  <b>Function:</b></p> <p>To oversee screening of students seeking admission in College.  Distribute brochures, handouts and display posters depicting salient features of college.  To consider and adopt all efforts to attract students, such as- Printing of brochures, handouts, Advertisements, Banners, written appeals, etc.</p>	<p>Dr. Kailas Prabhakar Joshi (Mar)</p> <p>Dr. Smt. Jayashree KirankumarKavthekar</p> <p>Shri. Mahesh Babasaheb Auti</p>
<p><b>Academic calendar committee and Prospectus Function:</b></p> <p>Academic Calendar Committee will prepare the annual academic calendar of the college.</p>	<p>Dr. BaliramBansilal Chavan</p> <p>Dr. Smt. Jayashree KirankumarKavthekar</p> <p>Shri. Mahesh Babasaheb Auti</p> <p>Dr. Nilesh Kashirao Halikar</p>
<p><b>Time- table committee</b>  <b>Function:</b></p> <p>The Committee shall plan, and prepare time tables for regular classes, practical's and shall see to it that all departments are allocated equal number of classes during the academic session/semester.</p>	<p>Dr. BaliramBansilal Chavan</p> <p>Dr. Smt. Jayashree KirankumarKavthekar</p> <p>Shri. Mahesh Babasaheb Auti</p>

<p><b>Examination committee</b> <b>Function:</b></p> <p>To make all essential arrangements to conduct internal and university examinations. To carry out all examinations, publish results within time and award degree certificates (Provided by the University and Institute) to the students. To conduct all examination according to rule and regulation lay down by University of Mumbai. To maintain transparency and accountability in examinations.</p>	<p>Dr. BaliramBansilal Chavan Dr. Kailas Prabhakar Joshi (Mar) Dr. Surendra Sakharam Khandekar Dr. Smt. Jayashree KirankumarKavthekar Shri. Mahesh Babasaheb Auti Dr. Kailas Prabhakar Joshi (Phy.)</p>
<p><b>Academic audit and studentsfeedback</b> <b>Function:</b></p> <p>To conduct the internal and external academic and administrative audit with the help of IQAC. To collect the feedback on curriculum, teachers and Students and do analysis and take proper measures for improvement. To prepare the agenda and minutes of the meetings</p>	<p>Dr. Nilesh Kashirao Halikar Dr. Amardeep Tulshiram Shende Shri. Mayur Jijabhau Gawande Shri. Arvind Shankarrao Salve Dr. Kailas Prabhakar Joshi (Phy.)</p>
<p><b>Quality improvement and Special Coaching</b> <b>Function:</b></p> <p>To apply for financial assistance for various schemes of University of Mumbai. To Coordinate planning and Implementation of quality improvement activities. Such as- Staff Training Programme, Special Development programmes for Slow and Advance Learners, Refresher training, etc. To prepare the agenda and minutes of the meetings.</p>	<p>Dr. DilipShankarraoTelang Dr. Kailas Prabhakar Joshi (Phy) Dr. Smt. Jayashree KirankumarKavthekar Dr. Nilesh Kashirao Halikar</p>

<p><b>Library committee</b> <b>Function:</b></p> <p>To administer, organize and maintain the Library, print as well as electronic material and related services of the college. To provide the approach and operational plan for modernization and improvement of Library and documentation services. To prepare the annual budget and proposal for development of Library. To look after general maintenance of the library in terms of reading material and infrastructure. To involve in fostering the reading habit of staff and students. To prepare the agenda and minutes of the meetings</p>	<p>Dr. Surendra Sakharam Khandekar Dr. KirankumarSubraoKavthekar Dr. DilipShankarraoTelang Shri. Anup Shankar Pansare Shri.ArvindShankarrao Salve Dr. Nilesh Kashirao Halikar</p>
<p><b>Purchase &amp; financial norms committee</b> <b>Function:</b></p> <p>To deal with all matters pertaining to purchases of the college. To make necessary procurement when the need arise. To provide the necessary expertise, advice, information with regard to the best quality of material available in the market, suppliers capability and performance etc. To acquire materials economically at a cost reliable with the quality and service required and all purchases may be attempted at the lowest cost.</p>	<p>Dr. Surendra Sakharam Khandekar Dr. Nilesh Kashirao Halikar Dr. KirankumarSubraoKavthekar Shri. Balkrishna Yadav Mokashi Shri. Dilip Somnath Wani</p>
<p><b>Discipline</b> <b>Function:</b></p> <p>The Committee shall assure that discipline is adhered in the College by the Students. The Committee shall lay down the College rules and regulations to be followed by the College Community and shall enforce the same. The Committee shall decide on disciplinary matters relating to Students and Staff. Set mechanism for prevention of ragging of students of the college</p>	<p>Dr. Surendra Sakharam Khandekar Dr. BaliramBansilal Chavan Dr. Amardeep Tulshiram Shende Smt. Sunita Balkrishna Pawar</p>

<p><b>Anti ragging Committee</b> <b>Function:</b></p> <p>The Committee shall lay down the College rules and regulations to be followed by the College Community and shall enforce the same.</p> <p>The Committee shall decide on disciplinary matters relating to Students and Staff. Set mechanism for prevention of ragging of students of the college</p>	<p>Dr. Surendra Sakharam Khandekar</p> <p>Dr. Smt. Jayashree KirankumarKavthekar</p> <p>Dr. MeghaNandkishorGawade</p> <p>Smt. Sunita Balkrishna Pawar</p>
<p><b>Grievance redress cell Committee</b> <b>Function:</b></p> <p>The Committee shall assure that discipline is adhered in the College by the Students. The Committee shall lay down the College rules and regulations to be followed by the College Community and shall enforce the same.</p> <p>The Committee shall decide on disciplinary matters pertaining to Students and Staff. Set mechanism for prevention of ragging of students of the college</p>	<p>Dr. Smt. Jayashree KirankumarKavthekar</p> <p>Dr. MeghaNandkishorGawade</p> <p>Shri. Arvind Shankarrao Salve</p>
<p><b>Magazine &amp; publications</b> <b>Function:</b></p> <p>To raise resources for publication of the magazine</p> <p>To receive the articles, reports, poems from the students as well as staff and edit the same.</p> <p>To make sure before the publication that not a single report, article is not plagiarized.</p> <p>To get the magazine printed by end of April and distribute the same to students and staff</p>	<p>Dr. KirankumarSubraoKavthekar</p> <p>Dr. Surendra Sakharam Khandekar</p> <p>Dr. Nilesh Kashirao Halikar</p> <p>Dr. Amardeep Tulshiram Shende</p>

<p><b>IQAC</b> <b>Function:</b></p> <p>Development and application of quality benchmarks/parameters for various academic and administrative activities of an institution Dissemination of information on various quality parameters of higher education Organization of workshops, seminars on quality related themes and promotion of quality circles Documentation of the various programmes / activities leading to quality improvement Acting as a nodal agency of the institution for quality-related activities Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters. To prepare for the NAAC assessment and accreditation.</p>	<p>Dr. Nilesh Kashirao Halikar Dr. Amardeep Tulshiram Shende Shri. Santosh BudhajiBhavarthe Dr. ShivprasadDilipMhadkar</p>
<p><b>Students welfare committee and Earn and Learn Scheme</b> <b>Function:</b></p> <p>To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. To apply for various proposal for University of Mumbai for financial assistance. To bridge the gap between rural and urban India.</p>	<p>Dr. Kailas Prabhakar Joshi (Mar) Dr. DilipShankarraoTelang Shri. Santosh BudhajiBhavarthe</p>
<p><b>UGC / RUSA- Proposal Committee</b> <b>Function:</b></p> <p>To prepare proposals for grants and do necessary steps to receive grants. To work as bridge between UGC and respective college. To implement the policies which are recommended by UGC.</p>	<p>Dr. Nilesh Kashirao Halikar Dr. Amardeep Tulshiram Shende Shri. Mayur Jijabhau Gawande Shri. Balkrishna Yadav Mokashi Shri. Dilip Somnath Wani</p>
<p><b>N. S. S.</b> <b>Function:</b></p> <p>College NSS unit shall function according to the specified Guidelines lay down by the NSS Department of University of Mumbai. To arrange discussions and workshops of group of students on a regular basis on issues of social importance, ethical relevance and moral values. To arrange social service groups and outdoor</p>	<p>Dr. Sachin VithalraoBedre Smt. Sunita Balkrishna Pawar Shri. Santosh BudhajiBhavarthe Dr. Surendra Sakharam Khandekar Dr. Smt. Neeta BaburaoDhanorkar</p>

<p>filed activities. To support and involve students in social service activities.</p>	
<p><b>Competitive examination Function:</b></p> <p>To provide the special training or coaching for competitive examinations to students such as- MPSC/ UPSC. To organize the expert lectures on competitive examination to students.</p>	<p>Dr. DilipShankarraoTelang Shri. Santosh BudhajiBhavarthe Dr. Rajendra Shantilal Mane</p>
<p><b>Gymkhana committee Function:</b></p> <p>To finalize the schedule of events for every academic year in advance in consultation with the Students Sports Committee. To maintain records of sports events attended by students outside the college, within the University and outside. To promote a spirit of healthy competition and cultivate excellence in various domains of sports. To take charge as the custodian of all Sports item under the possession of the college and accordingly to maintain an inventory for the same.</p>	<p>Dr. DilipShankarraoTelang Dr. Kailas Prabhakar Joshi (Phy) Dr. Sachin VithalraoBedre Dr. Smt. Neeta BaburaoDhanorkar</p>
<p><b>Cultural Function:</b></p> <p>To plan and schedule cultural events for the academic year. (Tentative dates to be included in the academic calendar of the institute) by delegating various tasks. The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College. To do the necessary procedure to organize cultural events. To communicate about various festivals and events to be celebrated in the college and give a wide publicity. To arrange events for staff and students in coordination with Students Cultural Committee.</p>	<p>Dr. Smt. Jayashree KirankumarKavthekar Dr. KirankumarSubraoKavthekar Shri. Mayur Jijabhau Gawande Smt. Sunita Balkrishna Pawar</p>

<p><b>College Botanical and Campus garden Function:</b></p> <p>To celebrate various days related to environment.  To organize various programmes, like- tree plantation and Cleanliness drive, plastic free campus, no vehicle day etc. on the campus.  To seek funding, make proposals and develop the Botanical Garden in college campus.  To prepare Flora and Fauna of the college.  To maintain eco friendly atmosphere in the college.</p>	<p>Shri. Anup Shankar Pansare  Dr. ShivprasadDilipMahadkar  Dr. MeghaNandkishorGawade</p>
<p><b>Standing committee Function:</b></p> <p>To create and maintain safe, healthy and supportive environment for SC / ST staff and Students in the campus.  To address the issues of staff and students, belonging to schedule caste / schedule tribes in the institute and to prevent atrocities against them.  To organize the various programmes for welfare of SC/ST students.  To provides various welfare schemes for SC/ST.</p>	<p>Dr. Amardeep Tulshiram Shende  Dr. Smt. Jayashree KirankumarKavthekar  Dr. DilipShankarraoTelang  Shri. Mayur Jijabhau Gawande  Smt. Sunita Balkrishna Pawar</p>
<p><b>Environmental forum</b></p>	<p>Shri. Anup Shankar Pansare  Dr. ShivprasadDilipMahadkar  Dr. Rajendra Shantilal Mane  Dr. Nilesh Kashirao Halikar</p>
<p><b>WDC Function:</b></p> <p>To help women to realize their rights of freedom.  To treat sexual harassment as a misconduct and initiate disciplinary actions for such misconduct.  To support the distressed Women's to place the complaint.  To provide safety and security for women in workplace.</p>	<p>Dr. Surendra Sakharam Khandekar  Dr. Smt. Jayashree KirankumarKavthekar  Dr. MeghaNandkishorGawade  Smt. Sunita Balkrishna Pawar  Ku. Priyanka ShamkantMokashi</p>




<p><b>Placement &amp; Counselling Cell</b> <b>Function:</b></p> <p>To arrange Campus interview for students. To organize the seminar/workshop regarding placement and career opportunities. To help the students job and career related issues. Job oriented opportunity TCS placement and training.</p>	<p>Dr. Kailas Prabhakar Joshi (Phy) Dr. DilipShankarraoTelang Shri. Mahesh Babasaheb Auti Shri. Santosh BudhajiBhavarthe</p>
<p><b>Right to Information Act.</b> <b>Function:</b></p> <p>To promote transparency and accountability in the working of the College. To make our society open and public authorities more accountable and information must be made available to a private citizen subject to right of privacy. To provide information for any individual on their demands as per the Right to Information Act. Strictly follow the rules and regulation of RTI.</p>	<p>Dr. Surendra Sakharam Khandekar Shri. Balkrishna Yadav Mokashi</p>
<p><b>Student Council</b> <b>Function:</b></p> <p>To promote an environment favourable to educational and personal development. To support the management and staff in the development of the College. To represent the views of the students on matters of general concern to them. To organize the various student centric activities.</p>	<p>Dr. Smt. Jayashree KirankumarKavthekar Dr. Amardeep Tulshiram Shende Shri. Santosh BudhajiBhavarthe Shri. Mayur Jijabhau Gawande</p>
<p><b>Publicity &amp; News</b> <b>Function:</b></p> <p>To work for writing, editing, and distributing news releases to the news media. To prepare activity report of each and every programme conducting on college. To maintain an up-to-date list of news media for college. To manage a website with up-to-date information of college activities. To maintain a photo documents.</p>	<p>Dr. Surendra Sakharam Khandekar Dr. KirankumarSubraoKavthekar Dr. Nilesh Kashirao Halikar Dr. Amardeep Tulshiram Shende Dr. ShivprasadDilipMahadkar</p>

<p><b>NAAC Steering Committee</b>  <b>Function:</b></p> <p>To prepare NAAC SSR.  To prepare quality policy of the college.  To make necessary arrangement for peer team visit.  To work as a think tank for the college development and sustenance of quality culture.  To fulfil the NAAC peer team recommendation in subsequent cycles</p>	<p>Dr. Surendra Sakharam Khandekar  Dr. Nilesh Kashirao Halikar  Shri. Anup Shankar Pansare  Dr. Kailas Prabhakar Joshi (Mar)  Dr. Rajendra Shantilal Mane  Dr. Amardeep Tulshiram Shende  Dr. DilipShankarraoTelang  Shri. Arvind Shankarrao Salve  Dr. Kailas Prabhakar Joshi (Phy)</p>
<p><b>Academic, Planning &amp; Monitoring Committee</b></p>	<p>Dr. Nilesh Kashirao Halikar  Dr. BaliramBansilal Chavan  Dr. Smt. Jayashree KirankumarKavthekar  Shri. Mahesh Babasaheb Auti</p>
<p><b>Scholarship Committee</b></p>	<p>Dr. Surendra Sakharam Khandekar  Dr. DilipShankarraoTelang  Dr. ShivprasadDilipMahadkar  Ku. Priyanka ShamkantMokashi</p>
<p><b>Internal Complaint Committee</b></p>	<p>Dr. Surendra Sakharam Khandekar  Shri. Dilip Somnath Wani  Dr. MeghaNandkishorGawade</p>
<p><b>Book Bank Committee</b></p>	<p>Dr. Amardeep Tulshiram Shende  Shri. Prakash BudhajiPashte  Shri. Pravin Arjun Badakh</p>
<p><b>Website Committee</b></p>	<p>Dr. Amardeep Tulshiram Shende  Dr. Nilesh Kashirao Halikar  Shri. Pravin Arjun Badakh</p>
<p><b>Research Committee</b></p>	<p>Dr. Rajendra Shantilal Mane  Dr. DilipShankarraoTelang</p>

	<p>Dr. Surendra Sakharam Khandekar</p> <p>Dr. Smt. Jayashree KirankumarKavthekar</p> <p>Dr. Nilesh Kashirao Halikar</p>
<p><b>Science Forum</b></p>	<p>Dr. Rajendra Shantilal Mane</p> <p>Shri. Mahesh Babasaheb Auti</p> <p>Shri. Anup Shankar Pansare</p> <p>Shri.ArvindShankarrao Salve</p> <p>Dr. Kailas Prabhakar Joshi (Phy)</p> <p>Dr. Surendra Sakharam Khandekar</p> <p>Dr. Nilesh Kashirao Halikar</p>

  
**IGAC**  
**CO-ORDINATOR**



  
 I/C Principal  
 Shikshak Sanchalit Shikshan Sanstha's  
 Dr. Shantilal Dhanji Devsay Arts College &  
 Commerce & Science College, Wada, Dist. Palghar